

Khurda District Court



Khurda District Court Exam Pattern - Junior Clerk, Stenographer, and Jr Typist

Khurda District Court Junior Clerk Exam Pattern 2020

(a) Jr. Clerk and Copyist:			
Examination	Subject.	Marks.	Duration of Test.
I (a)	English	100 Marks.	02 hours.
(b)	Arithmetic	100 Marks.	01 hour.
(c)	Gen. Knowledge	100 Marks.	01 hour.
II	Computer Science Test (Practical)	100 Marks.	01 hour.
III	Viva Voce Test	45 Marks.	--

Khurda District Court Junior Typist Test Pattern 2020

(b) Jr. Typist:			
Examination	Subject.	Marks.	Duration of Test.
I	English (qualifying in nature)	100 Marks	02 hours.
II	Type Test	50 Marks	10 minutes
III	Computer Science Test (Practical)	100 Marks	1 hour
IV	Viva Voce Test	35 Marks	--

Khurda District Court Stenographer Exam Pattern 2020

(c) Stenographer G-III:			
Examination	Subject.	Marks.	Duration of Test.
I	English (qualifying in nature)	100 Marks	02 hours.
II	Shorthand & Type Test	50 Marks	15 minutes
III	Computer Science Test (Practical)	100 Marks	1 hour
IV	Viva Voce Test	35 Marks	--

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Khurda District Court Syllabus

English

- Fill in the blanks
- Sentence Arrangement
- Transformation
- Prepositions
- Error Correction (Phrase in Bold)
- Substitution
- Antonyms
- Passage Completion
- Active and Passive Voice
- Spelling Test
- Spotting Errors
- Completion
- Sentence Improvement
- Para Completion
- Idioms and Phrases
- Synonyms
- Joining Sentences
- Error Correction (Underlined Part)

General Knowledge

- Countries and Capitals.
- Sports & Games.
- Culture.
- Art & Culture.
- Sports.
- Geography.
- Indian Constitution.
- Countries & Currencies.
- History.
- Famous Personalities.

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- States & Capitals.
- Current Events.
- Daily News.
- Economic Scene.
- Scientific Research.
- Current GK.
- National & International affairs.

Arithmetic

- Logarithm.
- Decimal Fraction.
- Permutation and Combination.
- Chain Rule.
- Square Root and Cube Root.
- Probability.
- Clocks & Calenders.
- Partnership.
- Height and Distance.
- Pipes and Cistern.
- Simplification.
- Average.
- Data Interpretation
- Surds and Indices.
- Volume and Surface Area.
- Problems on Ages.
- Boats and Streams.
- Time and Distance.
- Compound Interest.
- Area.
- Simple Interest.
- Problems on H.C.F and L.C.M.
- Blood Relations.
- Ratio and Proportion.
- Allegation or Mixture.n.

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- Time and Work.

Computer Test

- Software.
- Computer Basics.
- Operating Systems.
- Windows.
- Communication (Basic Introduction).
- MS PowerPoint.
- Internet (Concept, History, working environment, Application).
- <https://www.freshersnow.com/syllabus/>
- Logic Gates.
- Networking (LAN, WAN, MAN).
- MS Excel.
- Database (introduction).
- Security Tools, Virus, Hacker.
- MS Word.
- Internet.
- History of Computers
- MS-DOS.
- The hardware of the Computer.
- MS Office.