

Nursing Administration Multiple choice questions

1- After making a documentation error, which action should the nurse take:

- a. Use correcting liquid to cover the mistake and make a new entry.
- b. Draw a line through it and write error above the entry.
- c. Draw a line through it and write mistaken entry above it.
- d. Draw a line through the mistake with initials above

2- Assignment record is documentation systems used:

- a. Narrative Charting
- b. Source-oriented charting
- c. Problem- oriented charting
- d. Focus charting

3- Record for distributing hours and days to cover the nursing personnel for each unit :

- a. Census record
- b. Master record
- c. Attendance record
- d. Time planned record

4- The conflict process flows in sequential stages that are:

- a. Latent, Felt and Perceived conflict.
- b. Latent, Perceived, Felt, Manifest and Conflict aftermath.
- c. Latent, Manifest and Conflict aftermath.
- d. Latent, Felt and Conflict aftermath.

5- Which of the following are the advantages of audio tape report:

- a. Increased patient and staff satisfaction.
- b. Participate in any decision.
- c. Obtain immediate feedback.
- d. Save times

6- When making cyclic time scheduling you should be consider:

- a. Proper number and mixes of personnel
- b. Decrease continuity of care
- c. Salaries
- d. Staff are blocked together
- e. <https://www.freshersnow.com/previous-year-question-papers/>

7- The following are types of motivation Except One:

- a. Competence, incentive, and power motivation
- b. Achievement, affiliation, control, and fear motivation
- c. Affiliation, fear, competence, incentive, and achievement
- d. Fear, competence, incentive, power, and motivation

8- The kardex include all the following Except One :

- a. Normal vital signs
- b. Permitted activities and functional limitation
- c. Critically ill patients
- d. Patient with operation

9- Daily shift report includes all the following Except One :

- a. Condition of incision and dressing if applicable.
- b. Color and amount of wound.
- c. Normal assessment data.
- d. Medical diagnosis or surgical procedure and its date.

10- Performance appraisal mistakes include all the folloiwng Except One:

- a. Horns effect
- b. Forced distribution
- c. Halo effect
- d. Central tendency error