



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

PART – A

(Test of Reasoning, Arithmetic, General Awareness etc.)

1. The motion for removal of Chief Justice of India can be moved in
 - (a) Lok Sabha
 - (b) Rajya Sabha
 - (c) Either (a) or (b)
 - (d) Neither (a) nor (b)

2. Study of Liver is known as
 - (a) Cardiology
 - (b) Hepatology
 - (c) Ophthalmology
 - (d) Gastroenterology

3. Which animal is represented as the official mascot for the 2018 FIFA World Cup?
 - (a) Wolf
 - (b) Tiger
 - (c) Cheetah
 - (d) Panda

4. Which of the following is not associated with UNO?
 - (a) ILO
 - (b) WHO
 - (c) ASEAN
 - (d) All of the above

5. Who made the remark "The preamble is the horoscope of our sovereign democratic republic"?
 - (a) Indira Gandhi
 - (b) Jawaharlal Nehru
 - (c) Granville Austin
 - (d) K.M. Munshi

6. B.C. Roy Award is given in the field of
 - (a) Medicine
 - (b) Music
 - (c) Journalism
 - (d) Environment

7. 'GolGhar' a beehive shaped structure built in 1786 to store grains for the British Army is located in
 - (a) Bhopal
 - (b) Patna
 - (c) Varanasi
 - (d) Lucknow

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

8. Which of the following European countries is known as the 'Land of a thousand lakes'?
- (a) Norway (b) Sweden
(c) Finland (d) Estonia
9. Consider the following statements:
- (1) Transparency International is a non-Governmental organisation that monitors and publicizes corporate and political corruption.
(2) Its headquarters is located in Paris.
- Which of the statements given above is/are correct?
- (a) Only 1 (b) Only 2
(c) Both 1 and 2 (d) Neither 1 nor 2
10. Sonu and his friend Rahul went for shopping. Sonu had Rs. 500 with him and Rahul had Rs. 240. Sonu spent twice as much as Rahul on shopping. Now Sonu has three times as much money as is left with Rahul. How much money did Sonu spend?
- (a) Rs. 60 (b) Rs. 440
(c) Rs. 120 (d) Rs. 220
11. From the given alternatives select the word which cannot be formed using the letters of the given word JURISPRUDENCE
- (a) Prince (b) Prune
(c) President (d) Prejudice
12. If '+' stands for division; '×' stands for addition; '-' stands for multiplication; '÷' stands for subtraction; then which of the following equations is correct?
- (a) $33 \times 4 - 5 + 6 \div 2 = 26$ (b) $33 \div 4 \times 5 + 6 - 2 = 30$
(c) $33 - 4 + 5 \div 6 \times 2 = 24$ (d) $33 - 4 \div 5 \times 6 - 2 = 130$
13. Pankaj bought a bag with 20% discount on the original price. He got a profit of Rs. 50 by selling it at a price of 150% of the price at which he bought. What was the original price of the bag?
- (a) Rs. 125 (b) Rs. 150
(c) Rs. 175 (d) Rs. 200




INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

14. How many numbers are there, that are completely divisible by 7, between 100 and 205?
- (a) 15 (b) 13
(c) 14 (d) 12
15. Which football team has won the 72nd edition of Santosh Trophy Football Tournament 2018?
- (a) Services (b) West Bengal
(c) Kerala (d) Hyderabad
16. The Nimoo Bazgo Power Project (NBPP) is located in which state?
- (a) Himachal Pradesh (b) Jammu & Kashmir
(c) Punjab (d) Uttar Pradesh
17. The average weight of 8 men in a boat is increased by 1 kg when one man who weighs 60 kg is replaced by a new man. What is the weight of the new man?
- (a) 68 kg (b) 67 kg
(c) 66 kg (d) 65 kg
18. Distance between two stations A and B is 778 kms. Hari Mohan covers the journey from A to B at 84 km per hour and returns back to A with a uniform speed of 56 km per hour? Find his average speed during the whole journey.
- (a) 67 (b) 67.20
(c) 68 (d) 68.20
19. Two Pipes A and B can fill the tank in 30 hours and 45 hours respectively. If both the Pipes are opened simultaneously, how much time will be taken to fill the tank?
- (a) 16 hours (b) 18 hours
(c) 17 hours (d) 19 hours

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

20. 'A' can complete the work in 12 days while 'B' can complete it in 15 days. They start the work together but 'A' left it after 4 days. In how many days the work will be completed?
- (a) 5 days (b) 10 days
(c) 7 days (d) 8 days
21. In a certain code language '851' means 'good sweet fruit' and '783' means 'good red rose' and '341' means 'rose and fruit'. Which of the following digits stands for 'sweet' in that language?
- (a) 8 (b) 5
(c) 1 (d) 3
22. The Prime Minister of India cannot participate in voting on a No-confidence motion against his / her government if he / she _____.
- (a) leads a coalition government (b) has minority in Rajya Sabha
(c) is a member of Rajya Sabha (d) forbidden by speaker of Lok Sabha
23. Who among the following was the Chairperson of the Provincial Constitution Committee of the Constituent Assembly?
- (a) Jawaharlal Nehru (b) Sardar Vallabhbhai Patel
(c) Dr. B.R. Ambedkar (d) J.B. Kripalani
24. VVPAT stands for _____.
- (a) Voter Verifiable Paper Audit Transparency
(b) Voter Verifiable Paper Authorised Trail
(c) Voter Verifiable Paper Audit Trail
(d) Voter Verifiable Paper Authorised Transparency
25. Two companies Hindustan & Co. and Bharath & Co. quote for a tender. On the tender opening day, Hindustan & Co. realizes that the two quotes are in the ratio of 7 : 4 and hence decreases its price during negotiation to make it Rs. 1 Lakh lower than Bharath's quoted price, Bharath & Co. then realizes that the final quotes of the two were in the ratio 3 : 4. By how much did Hindustan & Co. decrease its price in the order to win the bid?
- (a) Rs. 7 Lakhs (b) Rs. 2 Lakhs
(c) Rs. 9 Lakhs (d) Rs. 5 Lakhs

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

26. Nikhil started a business investing Rs. 42,000. After 4 months, Neeraj joined him with a capital of Rs. 57,000. At the end of the year, the total profit was Rs. 26,000. What is the difference between the share of profit of Nikhil and Neeraj?
- (a) Rs. 1,200 (b) Rs. 1,400
(c) Rs. 1,600 (d) None of these
27. A water tap can fill an empty tank in 12 hours and a leakage can empty the whole tank in 20 hours. If the water tap and the leakage are working simultaneously, how long will it take to fill the whole tank?
- (a) 25 hours (b) 40 hours
(c) 30 hours (d) 35 hours

Directions: (Questions 28–30). Answer the questions on the basis of the following table :

Assume all colleges sent equal number of candidates in all subjects for the examination.

Percentage of Results for Subjects

College	Maths	Physics	Chemistry	Zoology	Botany
Stella Mary's	52	65	62	47	40
Queen Mary's	47	62	52	35	38
All Saint's	53	70	46	54	39
Theresa's	35	72	58	62	57


28. Taking all the colleges into account, which subject has shown the higher percentage result?
- (a) Chemistry (b) Maths
(c) Zoology (d) Physics
29. Taking the performance in all the subjects into account which college has shown the highest level of percentage results?
- (a) Theresa's (b) Stella Mary's
(c) Queen Mary's (d) All Saint's
30. Seeing the performance of all the four colleges together, which combination of groups has shown the lowest level of percentage results?
- (a) Zoology & Botany (b) Physics & Chemistry
(c) Maths & Physics (d) Chemistry & Botany



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

31. Project Sagarmala is related to
(a) Building railway bridges (b) Connectivity to Port
(c) Banking network (d) Cleaning Yamuna
32. The term Digital Single Market Strategy seen in the news refers to
(a) ASEAN (b) BRICKS
(c) EU (d) G20
33. The red blood cells in a human body die after about
(a) 60 days (b) 90 days
(c) 120 days (d) 150 days
34. The cost of paving a rectangular courtyard 30 metres long and 20 metres wide with tiles 12 cm long and 10 cm wide at Rs. 40 per thousand tiles is
(a) Rs. 1,000 (b) Rs. 2,000
(c) Rs. 3,000 (d) Rs. 5,000
35. Find the missing number in the series:
97, 86, 73, ?, 45, 34
(a) 54 (b) 56
(c) 58 (d) 60
36. In the following sequence, how many 3's are there which are preceded by 7 but not followed by 9?
2 4 7 3 9 6 5 7 3 8 5 4 3 6 7 3 5 4 1 9 3 8 7 3 9 6 4 5 2 3 9 7 3 5 4
(a) 1 (b) 2
(c) 3 (d) 4

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

PART – B
(English)

Directions for Questions 37 and 38 :

Each sentence is broken into four parts (a), (b), (c) and (d). Mark the part which has an error. Ignore errors of punctuation.

37. (a) Every man, woman (b) and child
(c) in the house on fire (d) have been saved
38. (a) The Scholarship Committee found that
(b) Neither of the two candidates
(c) Were eligible for financial assistance
(d) As per the conditions laid down

Directions for Questions 39 to 41 :

Pick out the most effective words to fill in the blanks to make the sentence meaningfully complete.

39. On account of over work, he is _____.
(a) run down (b) runs down
(c) run out (d) run up
40. He _____ an air of dignity.
(a) puts out (b) puts on
(c) puts off (d) puts in
41. A light breeze _____ the forest fire and made it more dangerous.
(a) extinguished (b) lit
(c) fanned (d) below



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

Directions for questions 42 and 43 :

For each underlined part in the sentence, choose a word nearest in meaning :

42. He wrote a scathing review of the prize-winning novel.
(a) biased (b) scornful
(c) unbalanced (d) subjective
43. She was immaculately dressed in white.
(a) admirably (b) beautifully
(c) wonderfully (d) spotlessly

Directions for questions 44 and 45 :

In this section, each sentence is given with an underlined word. Select the word which is opposite in meaning to the underlined word.

44. The new situation has been brought about by the ineptitude of the persons concerned.
(a) efficiency (b) resourcefulness
(c) readiness (d) intervention
45. After the match all the players felt elated.
(a) mournful (b) melancholy
(c) distressed (d) dejected

Directions for questions 46 and 47 :

Choose the Pair that expresses a relationship similar to that expressed by the original pair.

46. INSULT : INVULNERABLE :: ? : ?
(a) Poverty : Miserably (b) Research : Difficult
(c) Assault : Impregnable (d) Success : Capable
47. DEPRESSION : UNEMPLOYMENT :: ? : ?
(a) Capital : Interest (b) Recession : Inefficiency
(c) Deterioration : Rust (d) Legislation : Lobbying




INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER - 2018

SET
A

48. Which of these is a correct sentence?
(a) He is more smarter than you (b) She is more shorter than her son
(c) She is the most tallest girl in our class (d) They are as tall as their wives are
49. Which of these is a wrong sentence?
(a) I cannot understand it (b) I don't know nothing
(c) I have no clue (d) I do not know
50. The passive form of "Who was questioning you?" is
(a) Who was you questioned by? (b) By whom were you being questioned?
(c) By who were you questioned? (d) By whom were you questioned?

In the questions 51 and 52, the first and the last sentence of the passage are numbered 1 and 6. The rest of the passage is split into 4 parts and named P, Q, R and S. These four parts are not given in their proper order. Read the passage and find out which part of the four combinations gives the correct sequence.

51. 1. I am of the opinion that
P. a terrible mistake
Q. our Government
R. is making
S. by discontinuing the train lines
6. in Calcutta
(a) QRPS (b) PQRS
(c) SQRP (d) SPRQ
52. 1. When I reached my office
P. to get home early
Q. I phoned my mother
R. that I wouldn't be able
S. to tell her
6. as I had promised
(a) SQPR (b) RPQS
(c) PQRS (d) QSRP

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

In the questions 53 and 54, a word or phrase is written in italicised letters. For each italicised part, four words/phrases are listed below each sentence. Choose the word nearest in meaning to the italicised part.

53. Indian cricketers were *brimming* over with confidence after their English tour.
- (a) overflow (b) blown over
(c) flown over (d) overspill
54. The new volume provides substantial critical *excerpts* and biographical information on eight to ten major poets from all eras
- (a) sources (b) explanations
(c) extracts (d) substances

The following questions 55 and 56 consist of a word or phrase which is written in italicised letters. Each of them is followed by four words or phrases. Select the word or the phrase which is closest to the opposite in meaning of the italicised word or phrase.

55. The politician was *flummoxed* by the questions put to him.
- (a) comfortable (b) annoyed
(c) delighted (d) disconcerted
56. His failure in this venture may be attributed to his *lackadaisical* approach.
- (a) enthusiastic (b) insufficient
(c) indifferent (d) reckless
57. **Directions: Change the speech.**
- The tailor said to him, "Will you have the suit ready by tomorrow evening"?
- (a) The tailor asked him that he will have the suit ready by the next evening.
(b) The tailor asked him that he would had the suit ready by the next evening.
(c) The tailor asked him if he would have the suit ready by the next evening.
(d) The tailor asked him if he will like to the suit ready by the next evening.



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A


58. One who is indifferent to pleasure or pain.
- (a) Stoic (b) Stylist
(c) Cynic (d) Psychic
59. One who runs away from justice is called
- (a) Fanatic (b) Fatalist
(c) Fastidious (d) Fugitive
60. Mani, along with his friends, _____ for basketball practice every morning.
- (a) were going (b) are going
(c) goes (d) go
61. In the face of overwhelming mass of evidence against him, we cannot _____ him of the crime.
- (a) punish (b) absolve
(c) release (d) ignore
62. The idiom 'Run with the hare and hunt with the hounds' means
- (a) To placate both sides of a conflict or dispute
(b) To remain unfriendly with both sides
(c) To avoid the main topic
(d) To pick up an argument
63. Choose the word which is the most opposite to 'sluggish'.
- (a) Indolent (b) Alert
(c) Lifeless (d) Slack



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

64. After winning the gold medal the athlete was on cloud nine. What is the meaning of this sentence?
- (a) The athlete was in a state of shock
(b) The athlete was in cloud nine club
(c) The athlete was boasting about himself
(d) The athlete was in a state of perfect happiness
65. Add question tag to the sentence 'You like him, _____?'
- (a) isn't it (b) is it
(c) don't you (d) won't you
66. "Ab initio" means
- (a) in continuation with
(b) from the beginning
(c) in defence of a comment
(d) in connection with the future
67. 'To bury the hatchet' means
- (a) To end a feud with an enemy
(b) To cremate carcass of an animal
(c) To plant grass in the field
(d) To hide some treasure
68. The method and practice of teaching is called _____.
- (a) Pediatrics (b) Pedagogy
(c) Training (d) Philately

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

PART – C
(Administration)

69. If there is wilful removal or disregard of any safety guard or other device by the workman, which he knew to have been provided for the purpose of securing safety of workman, then
- (a) Employer is liable to pay compensation
(b) Employer is not liable to pay compensation
(c) Appropriate Govt. Is liable to pay compensation
(d) The Trade Union is liable to pay compensation
70. To which settlement machinery can the Central Govt. refer the disputes under Rule 81-A of Industrial Disputes Act, 1947
- (a) Conciliation (b) Adjudicator
(c) Arbitration (d) High Court
71. The industrial peace is secured through voluntary _____ and compulsory _____
- (a) Adjudication and Arbitration
(b) Compromise and Arbitration
(c) Work Committee and Industrial Tribunal
(d) Negotiation and Adjudication
72. The Contract Labour (Regulation & Abolition) Act, 1970 prohibits use of contract labour for _____ functions in a company.
- (a) Day to day (b) Financial
(c) Core (d) Managerial
73. In which year were the Indian States reorganised on linguistic basis?
- (a) 1951 (b) 1960
(c) 1958 (d) 1956

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

74. Which Section of RTI Act deals with exemption from disclosure of information?
- (a) Section 11 (b) Section 4
(c) Section 7 (d) Section 8
75. During emergency imposed under Article 352, which of the following constitutional provisions stands suspended?
- (a) Amendment procedures (b) Judicial review
(c) Directive Principles of State Policy (d) Fundamental Rights
76. The minimum wages fixed under Minimum Wages Act must be revised atleast once in
- (a) 5 years (b) 3 years
(c) 2 years (d) Not mentioned in the Act
77. The non-financial types of motivation would be
- (a) Freedom (b) Encouragement
(c) Recognition (d) All the above
78. An Interim/Final Order pertaining an Industrial Dispute passed by Industrial Tribunal/Labour Court is called
- (a) Judgement (b) Decree
(c) Order (d) Award
79. Organisations using _____ model are very successful in the era of globalisation.
- (a) Delegative (b) Supportive
(c) Authoritative (d) Restrictive

**INDIAN SPACE RESEARCH ORGANISATION****WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER - 2018****SET
A**


80. Creche is to be provided if _____ or more lady employees are engaged in an establishment.
- (a) 25 (b) 30
(c) 32 (d) 40
81. Safety Officers are to be appointed if Organisation is engaging _____ or more employees.
- (a) 2000 (b) 500
(c) 750 (d) 1000
82. Which of the following is NOT an internal motivational source?
- (a) Goals (b) Needs
(c) Attitudes (d) Feedback
83. A leader must
- (a) Always lead with the objective in mind
(b) Always make decisions that are popular to his people
(c) Remove those who do not support his ideas or hinder his plans
(d) All the above
84. One of the objectives of the The Contract Labour (Regulation and Abolition) Act, 1970 is to _____ contract employees.
- (a) Decrease (b) Increase
(c) Promote (d) Develop
85. The Contract Labour (Regulation and Abolition) Act 1970, prohibits use of contract labour for core functions in a company. The purpose was to ensure interests of
- (a) Factories (b) Trade Unions
(c) Contract Employees (d) Permanent Employees



INDIAN SPACE RESEARCH ORGANISATION
WRITTEN TEST FOR RECRUITMENT TO THE POST OF
ADMINISTRATIVE OFFICER – 2018

SET
A

86. Constitutional Safeguards to civil servants in India are ensured by
- (a) Article 310 (b) Article 312
(c) Article 311 (d) Article 315
87. Which category does the Contract Labour (Regulation and Abolition Act), 1970 can be classified into
- (a) Commercial Act (b) Social Security Act
(c) Welfare Act (d) Industrial Relations Act
88. While working at the construction of a multi-storeyed building of a company, a worker employed by a Contractor, supplied by a sub-contractor, faced an accident and became temporarily disabled. For paying compensation to the worker, who shall be held responsible as per law?
- (a) The Contractor who employed the worker
(b) The sub-contractor who supplied the worker
(c) Principal Employer
(d) All (a), (b) and (c) above
89. Which of the following is described as the 'Soul of the Constitution'?
- (a) Directive Principles of State Policy (b) Fundamental Rights
(c) Fundamental Duties (d) Preamble
90. When can a President use his discretion in appointing the Prime Minister?
- (a) When no political party enjoys a clear majority in the Lok Sabha
(b) Only when the Lok Sabha has been dissolved
(c) In all circumstances
(d) In no circumstances

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

91. What is the minimum age limit for an apprentice, as per the Apprentices Act 1961?
- (a) 15 years (b) 16 years
(c) 18 years (d) 14 years
92. What are the obligations of a Trade Apprentice undergoing apprenticeship training, as per the Apprentices Act, 1961
- (a) Carryout all lawful orders of his employer and superiors in the establishment
(b) Learn his trade conscientiously and diligently and endeavour to qualify himself as a skilled craftsman before the expiry of the period of training
(c) Attend practical and instructional classes regularly
(d) All the above
93. The first Indian State to introduce a law on RTI was
- (a) Tamilnadu (b) Karnataka
(c) Delhi (d) Maharastra
94. The term "Grapevine Communication" is related to
- (a) Formal Communication (b) Informal Communication
(c) Written Communication (d) Oral Communication
95. Which of the following is a Matrix Organisation?
- (a) When bureaucratic structure is made less hierarchical
(b) When project structure is superimposed on bureaucratic structure
(c) When project structure is independently created
(d) When projects are geographically dispersed

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER - 2018	

96. Under _____ Article of the Constitution, the Fundamental duties are enshrined.
- (a) 51A (b) 51
(c) 52 (d) 50
97. _____ is fixed as an income limit for determining Creamy Layer amongst the Other Backward Classes.
- (a) ₹ 6.00 Lakhs (b) ₹ 8.00 Lakhs
(c) ₹ 10.00 Lakhs (d) ₹ 2.50 Lakhs
98. MBO stands for
- (a) Management by Objectives
(b) Management by Objection
(c) Both (a) and (b)
(d) None of the above
99. Where life or liberty of a person is involved, the Public Information Officer (PIO) is bound to provide information under the Right to Information Act, 2005 within
- (a) 30 days (b) 35 days
(c) 24 hours (d) 48 hours
100. From which constitution did our constitution borrow the concept of the Directive Principles of State Policy?
- (a) United Kingdom
(b) United States
(c) Ireland
(d) Germany

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER – 2018	

101. Who is the father of 'Scientific Management'?
- Elton Mayo
 - Henry Fayol
 - F.W. Taylor
 - A. Maslow
102. Who is the Chief Law Officer of India?
- Chief Justice
 - Attorney General
 - Advocate General
 - Solicitor General
103. 'Mandamus' is a writ issued by the Court
- Asking a public official or any authority to perform legal duties
 - Enquiring into the legality of claim of any person to public office
 - Asking a person who has detained any other person, to appear before a court
 - Against any lower court not to do any act excess of their jurisdiction
104. Many organisations gather information from employees who have given notice of their intention to leave their job. What are these interviews usually called?
- Leaving interviews
 - Goodbye interviews
 - Termination interviews
 - Exit interviews

	INDIAN SPACE RESEARCH ORGANISATION	SET A
	WRITTEN TEST FOR RECRUITMENT TO THE POST OF ADMINISTRATIVE OFFICER - 2018	

**PART - D
(Descriptive Type)**

[TO BE ANSWERED IN ENGLISH ONLY]

- I. Write an essay on ANY ONE of the topics, not exceeding 800 words. (1 × 10 = 10 marks)
1. ISRO's forthcoming Mission to the Moon
 2. De-forestation and its consequences
 3. Right to Die
 4. Khelo India
- II. Write a letter on ANY ONE of the topics. (1 × 10 = 10 marks)
1. Write a letter to the Head of your organisation requesting him to increase security of women employees in your company.
- Or
2. Write a letter to the MP of your constituency to develop a community activity centre particularly addressing the needs of Children and senior citizens, using MPLAD scheme.
- Or
3. Write a letter to City Police Commissioner requesting him/her to curb the menace of illegal activities like selling of narcotic substances, alcohol etc in the vicinity of your college.
-