

IREL (India) Limited Formerly Indian Rare Earths Limited



IREL Exam Pattern

For Graduate Trainee(Finance), Graduate Trainee(HR), Junior Supervisor (Rajbhasha), Personal Secretary Posts

Computer Based Test		
Name of the Subject	Number of Questions	Number of Marks
Paper I: Subject Knowledge	50	50
Paper II		
<ul style="list-style-type: none"> • General Knowledge • Numerical ability • Reasoning ability • General English 	50	50
Total Marks	100 Questions	100 Marks
Time Duration: 120 Minutes		

NOTE: There is no negative marking.

For Diploma Trainee (Technical) (Mining / Chemical / Mechanical / Electrical / Civil / Electronics and Instrumentation) Post

Computer Based Test		
Name of the Subject	Number of Questions	Number of Marks
Paper I:		
<ul style="list-style-type: none"> • Section A: Subject Knowledge would consist of questions for testing basic knowledge of General Engineering. • Section B: The knowledge of specific discipline 	100	100
Paper II		
<ul style="list-style-type: none"> • General Knowledge • Numerical ability • Reasoning ability • General English 	50	50
Total Marks	150 Questions	150 Marks
Time Duration: 120 Minutes		

NOTE: There is no negative marking.

For Tradesman Trainee (ITI) Fitter / Electrician / Attendant Operator-Chemical Plant / Instrumentation Posts

Pen Based Test (PBT)		
Name of the Subject	Number of Questions	Number of Marks
Paper I: Subject Knowledge would consist of questions for testing the knowledge of	50	50

IREL (India) Limited Formerly Indian Rare Earths Limited



relevant Trades.		
Paper II <ul style="list-style-type: none"> • General Knowledge • Numerical ability • Reasoning ability • General English 	50	50
Total Marks	100 Questions	100 Marks
Time Duration: 120 Minutes		

NOTE: There is no negative marking.

IREL Syllabus Topics

Paper I: Graduate Trainee Finance

- Annual Reports
- Financial Projections
- Financial Management & Forex Markets
- <https://www.freshersnow.com/syllabus/>
- Trade Finance
- KYC & Compliance
- Stressed Accounts
- Risks Management & Audit
- Indian & Global Economy
- Indian Financial System
- Taxation

Paper I: Graduate Trainee HR

- HR Concepts, Policies and Practices
- Behavioral Dynamics in organizations
- Organizational Change and Development
- The personnel functions
- Grievance Redressal and Discipline
- Workers' Participation in Management
- Organizational Change and Development
- Organizational Communication
- Manpower Planning
- Human implications of Organizations
- Training and Development
- Training Methodology

Paper II: General Knowledge

- General Policy
- Indian History
- Indian National Movements

IREL (India) Limited Formerly Indian Rare Earths Limited



- Sports
- Indian Economy
- Science- Innovations and Discoveries
- Books and Authors
- Budget and Five Year Plans
- Current affairs-National and International
- Captains of Indian States
- Science and Technology
- International and National Organizations
- Important Days
- Abbreviations
- Countries and Capitals
- Awards and Honors

Paper II: Numerical Ability

- Code Inequalities
- Data sufficiency Tests
- Direction Tests
- Seating Arrangement
- Puzzles
- Tabulation
- Logical Reasoning
- Alphabetic Series
- Syllogism
- Input/output
- Coding and Decoding
- Blood Relations
- Alphanumeric Series

Paper II: Reasoning Ability

- Space Visualization
- Analysis
- Arithmetic Number series
- Letter series
- Odd Man Out
- Clocks
- Shapes and Mirror
- Similarities
- Coding-Decoding
- Analytic Reasoning
- Decision Making
- Visual Memory

IREL (India) Limited Formerly Indian Rare Earths Limited



- Problem Solving
- Judgment
- Relationship Concepts
- Venn Diagrams
- Non Verbal Tests
- Semantic Analogy

Paper II: General English

- Prepositions
- Sentence
- Fill in the blanks
- Substitutions
- Spotting Error
- Error correction
- Completion
- Vocabulary
- Cloze Test
- Transformation
- Articles
- Passage Completion
- Synonyms
- Antonyms
- Idioms and phrases
- Articles
- Tense